**WORK ORDER REQUEST**

**Campus:** {{ wo.campus }}

**Office:** {{ wo.office }}

**Date/Time Requested:** {{ wo.datetime\_started }}

**Type of Equipment:**  {{ wo.get\_type\_display }}

**Description of Request:**

{{ wo.description }}

**Requested by:**

{{ wo.requested\_by }}

End-user/office

*(To be filled out by the TSG Staff)*

**Action Taken:**

{{ wo.actions\_taken }}

**Remarks:**

{{ wo.remarks }}

**Date/Time Completed:** {{ wo.datetime\_completed }}

**Accomplished by: Conformed:**

{{ wo.accomplished\_by }} {{ wo.conformed }}

Computer Technician End-user/office